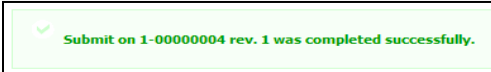


## Outage Submission:

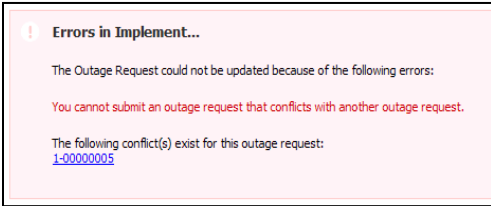
# Changing an Existing Request (Un-Forced)

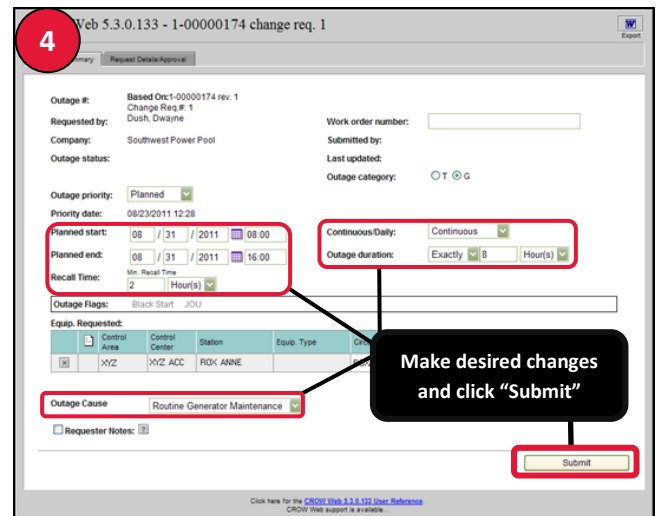
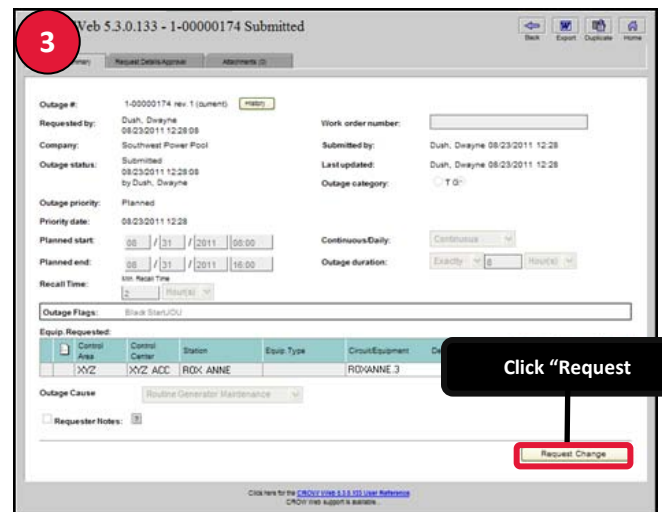
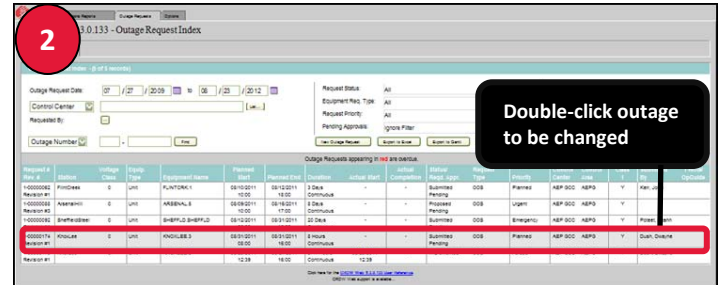
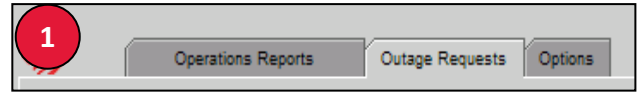
1. Log into CROW > Select "Outage Requests" tab
2. Locate specific outage and double-click the request
3. Click "Request Change". (NOTE: Displayed data fields are unavailable for change on this screen.)
4. When the new window appears, make the desired changes; Click "Submit"
5. **SUCCESS:**  
The application returns to the Request Summary with a notification in GREEN.



### CONFLICT:

If the outage request conflicts with an existing outage request, the user will receive an error.





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## Revision History

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Date or Version Number	Author	Change Description	Comments
08/15/2011	Dwayne Dush	Initial Draft	