

Southwest Power Pool, Inc.
OPERATIONS TRAINING WORKING GROUP

Teleconference

January 7, 2013

• **MINUTES** •

Attendees:

Shannon Bolan – NPPD*	John Gunter, SPP
Richard Appel – SECI*	Keeth Works, SWPA
Mike Crouch - OGE*	Jennifer Farley, SPP
Denney Fales - KCPL*	Angie Blacketer-LES
Mark Eastwood - CUS*	Scott Labit – SECI
Robert Hirschak - CLECO*	Ryan Schoppe – SPP
Mike Hood - AECC*	Katie Mauldin – SPP
Edgar Rivera - LUS* (Proxy)	Jim Gunnell – SPP
Misty Revenew - WRI*	Jane Martin - SPP
Stanley Winbush – AEP*	
Bill Bowen – SPS*	
Leslie Sink – SPP-Staff Sec	

* *Voting Member*

Agenda Item 1: Call to Order and Approval of Agenda

Shannon Bolan called the meeting to order at 1:37 CST.

Agenda Item 2: Approval of 12-10-2012 Meeting Minutes

Denney Fales made a motion for approval of the minutes and Stanley Winbush seconded the motion. The minutes were accepted and posted.

Agenda Item 3: Review of Previous Action Items

Action Item	Date Originated	Owner	Status	Comments
DTS Engineer	10/26/2012	Jim Gunnell	Completed	Katie Mauldin will be our new DTS engineer, she will continue to work closely with Ryan and Daniel through the transition
DTS Discrepancy and Progress Reports	10/26/2012	John Gunter/ Katie and Ryan	In Progress	Follow up on discrepancy reports and chart progress to updates – John will send an email regarding the progress
Current snapshot of production model	11/19/2012	John Gunter/ Katie and Ryan	In progress	Work with engineers to get a current snapshot of the production model – testing now – Snapshot in January 2013
2013 SOC Evaluations	11/19/2012	Leslie Sink and Jane Martin	In progress	Look at the LMS to see if it is a viable solution for the 2013 SOC evaluations – update in January

Agenda Item 4: 2013 SOC Update – John Gunter has emailed the OTWG members the SOC outline. He has been working with SMEs et al on content development. John will start looking for individuals to vet, deliver and facilitate for the 2013 SOC.

Agenda Item 5: DTS Update –John Gunter reported to the group that the DTS engineer has resolved or responded to all DTS discrepancies compiled in the initial DTS Discrepancy report. Additional discrepancies received since that time have been compiled and are under review by the DTS engineer. Additionally, he reported that IT has been able to get the SIMINIT application running in the DTS environment, which will enhance our ability to update the DTS model. John introduced Katie Mauldin as the new DTS Engineer.

Ryan Schoppe and Katie Mauldin will be working to develop and test a new DTS model that is expected to be available for the February restoration drill. Ryan Schoppe informed the group that he and Daniel Baker made some enhancements to the inertia and damping values in the DTS to improve generator realism.

Agenda Item 6: 2013 Registration Update and Waitlists –Jane Martin stated that the SOCs are currently full with very small waitlists the largest being the Kansas City waitlist with 11 currently. REOPs classes are full with a few available seats remaining. Integrated Marketplace Clinics are mostly full with very few on the wait lists. Topeka has the largest numbers with 17 currently waitlisted for the Generation clinics. The Dallas clinic is currently only available for the original Little Rock registrants. It will open to the general public within the next week. If you know of someone that was enrolled in Little Rock and cannot

attend the Dallas clinic – email that information to Leslie Sink or Michael Daly for enrollment in another clinic.

Agenda Item 7: Integrated Marketplace Training – Michael Daly was unavailable for this update – Leslie Sink stated the Level 2 Clinic development is currently underway. SPP has contacted the host for Omaha, Topeka and Amarillo with a list of information that will assist with set up, food etc.

Agenda Item 8: 2012 Customer Satisfaction Surveys – Margaret Adams was unable to attend – Leslie Sink stated that the Customer Satisfaction surveys went out the morning of January 7th. The results will be shared at the March OTWG meeting.

Agenda Item 9: 2012 Stakeholder Services Survey Results – Leslie Sink will email the OTWG members the results of the Stakeholder survey as it pertains to training. The overall results were very high.

Agenda Item 10: Working Group Survey – OTWG members were emailed the results of the working group survey. Overall the OTWG results were very good with a high number of responses.

Agenda Item 11: Audits, JTA Development – Nothing to report here: Misty Revenew asked if anyone had signed up with the SPP RE to be a participant for the mock PER005 audit. No one on the call has heard back yet from the RE. Leslie will take this as an action item

Agenda Item 12: Other

- 2014-2015- Leslie Sink requested that at the March face to face the discussion regarding the 2014-2015 strategic plan be facilitated. Jim Gunnell has stated he will facilitate this process for the group.
- NERC mock audit/WAPA – Leslie Sink stated she spoke with Jim Williams with the SPP RE and that he will be participating in the NERC mock audit of WAPA in January. Jim stated that we would be willing to share these results with the OTWG at the March meeting.
- Stanley Winbush's term was corrected to 8/2012 to 8/2014
- Shannon Bolan thanked Richard Appel for his continued service to the OTWG over these last years – and wished him much happiness in his retirement.

Agenda Item 13: New Action Items

1. John Gunter will follow up with an email on the DTS discrepancy report to the OTWG members
2. Leslie Sink will email Stakeholder Survey results to OTWG
3. Leslie Sink will contact Jim Williams regarding SPP's RE mock audit participation for PER-005
4. Email OTWG members and Scott Labit a membership nomination form

Future Meetings

February 4, 2013 Teleconference 1:30 – 3:00

Register here: http://www.spp.org/event_register2.asp?oID=4588

Agenda Item 12: Adjournment

Misty Revenew made a motion to adjourn the meeting and Stanley Winbush seconded the motion. The meeting was adjourned at 2:30 p.m.

