

Southwest Power Pool, Inc.
OPERATIONS TRAINING WORKING GROUP

Teleconference
 February 4, 2013

• **AGENDA** •

1:30 – 3:00 p.m. CST

Register here for this meeting:

http://www.spp.org/event_register2.asp?oID=4588

1. Call to Order and Approval of Agenda..... Shannon Bolan
2. Approval of 1/07/13 Meeting Minutes Shannon Bolan
3. Review of Previous Action Items John Gunter

| Action Item | Date Originated | Owner | Status | Comments |
|--------------------------------------|-----------------|--------------------------------|-------------|--|
| DTS Engineer | 10/26/2012 | Jim Gunnell | Completed | Katie Mauldin is our new DTS Engineer |
| DTS Discrepancy and Progress Reports | 10/26/2012 | John Gunter Katie and Ryan | In Progress | Follow up on discrepancy reports and chart progress to updates |
| Current snapshot of production model | 11/19/2012 | John Gunter Katie and Ryan | In progress | The new model has been created and is currently being tested for accuracy and stability. |
| 2013 SOC Evaluations | 11/19/2012 | Leslie Sink and Jane Martin | In progress | For the first SOC we would like to keep a shorter version of the paper evaluation per day – use the LMS for the overall evaluation |
| 2012 Stakeholder Survey | 1/7/2013 | Leslie Sink | In Progress | Leslie will have a Webex set up for the March meeting to present these survey results |
| RE Mock Audit volunteers | 1/7/2013 | Leslie Sink | Completed | The entities have been chosen for the NERC PER-005 mock audit based on specific criteria |
| Nomination for open OTWG membership | 1/7/2013 | Leslie Sink | Completed | Emailed nomination form to OTWG members and those in attendance of the February meeting. |

4. 2013 SOCs Update John Gunter
5. DTS Update..... Ryan and/or Katie
6. 2013 Registration Update/Waitlists Jane Martin
7. Integrated Marketplace Training Becky Gifford
8. 2012 Customer Satisfaction Surveys Margaret Adams
9. Lessons Learned from Audits. All
10. Other Items..... All
 - a. Recommendation of Robert Hirschak as Vice Chair vote..... All
 - b. Nomination and vote for open seat All
11. Summary of New Action Items John Gunter
12. Future Meetings
 - March 4, 2013 (Teleconference)
 - 1:30 – 3:00 p.m. CST
 - Register here: http://www.spp.org/event_register2.asp?oID=4589
 - March 21, 2012 Face-to-Face
 - 1:00 – 5:00 p.m. CST
 - Register here: http://www.spp.org/event_register2.asp?oID=4590
13. Adjournment Shannon Bolan