

**Southwest Power Pool, Inc.  
OPERATIONS TRAINING WORKING GROUP**

Teleconference  
April 8, 2013

• **AGENDA** •

1:30 – 3:00 p.m. CST

**Register here for this meeting:**

[http://www.spp.org/event\\_register2.asp?oID=4591](http://www.spp.org/event_register2.asp?oID=4591)

1. Call to Order and Approval of Agenda.....Denney Fales
2. Approval of 3/21/2013 Meeting Minutes .....Denney Fales
3. Review of Previous Action Items ..... Leslie Sink

<b>Action Item</b>	<b>Date Originated</b>	<b>Owner</b>	<b>Status</b>	<b>Comments</b>
Make changes to the 2/4/2013 meeting minutes and repost	3/4/2013	Leslie Sink	Completed	Minutes posted and approved on 3/21/2013
Post all Customer Training and Stakeholder satisfaction surveys to SPP.ORG	3/4/2013	Leslie Sink and Margaret Adams	Completed	The results of the 2012 satisfaction surveys have been posted
QTS/QTD offered PER005 workshop	3/4/2013	Misty Revenew	In progress	Misty will contact QTS/QTD to see about a PER005 workshop for members
Submit Sheldon Hunter's nomination for membership to Nick Brown	3/21/2013	Leslie Sink	Completed	Nick Brown approved Sheldon Hunter's nomination for a two year term
Submit Denney Fales' nomination for Chairperson to BOD and Nick Brown for approval	3/21/2013	Leslie Sink	Completed	Denney Fales was approved as the new Chairperson of the OTWG for a two year term
AEP template for facilitators	3/21/2013	Stanley Winbush	Completed	Stanley will share his facilitator's template with the group that is currently used by AEP.

4. 2013 SOCs Update ..... John Gunter
5. DTS Update..... Ryan and/or Katie
6. 2013 Registration Update/Waitlists ..... Jane Martin
7. Integrated Marketplace Training ..... Amy Casavechia/Michael Daly
8. 2014 – 2016 Strategic Planning Updated ..... Leslie Sink
9. Lessons Learned from Audits. .... All
10. Other Items..... All
11. Summary of New Action Items..... Leslie Sink
12. Future Meetings  
    April 18, 2013 Face to Face (Lafayette)  
    1:00 – 5:00 p.m. CST  
    Register here: [http://www.spp.org/event\\_register2.asp?oID=4592](http://www.spp.org/event_register2.asp?oID=4592)
13. Adjournment ..... Denney Fales