

Southwest Power Pool, Inc.
OPERATIONS TRAINING WORKING GROUP

Teleconference
September 16, 2013

• **AGENDA** •

1:30 – 3:00 p.m. CST

Register here for this meeting:

http://www.spp.org/event_register2.asp?oID=4599

1. Call to Order and Approval of 9/16/2013 Agenda.....Denney Fales
2. Approval of 8/12/2013 Meeting MinutesDenney Fales
3. Review of Previous Action Items Leslie Sink

| Action Item | Date Originated | Owner | Status | Comments |
|----------------------------|-----------------|-------------------------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2013 SOC Presenters | 4/18/2013 | John Gunter | Completed | John will send an email out requesting facilitators for upcoming Fall SOC's |
| September OTWG Meetings | 6/20/2013 | Leslie Sink | Completed | Leslie Sink will put on the agenda to review if 9/16 and 9/26 meetings will both be necessary for September |
| Virtual Machine Changeover | 6/20/2013 | PJ Rose | In Progress | PJ will continue to update the OTWG with the progress of the VM changeover |
| 2013 Learner Information | 7/8/2013 | Jane Martin Kim Burnside | Completed | Jane Martin and Leslie Sink will provide roster data to the group to aid in decision making for 2014 courses. They will also investigate if the LMS can identify first-time participants. |
| Member Outreach | 8/12/2013 | Margaret Adams Jane Martin | In Progress | Margaret and Jane will look into developing an outreach process for the member groups not currently attending SPP's training classes |

4. 2013 SOCs Update John Gunter
5. DTS Update..... Katie Mauldin/PJ Rose
6. 2013 Registration Update/Waitlists Jane Martin
7. Upcoming Regional Training Events..... John Gunter/Margaret Adams
8. Integrated Marketplace Training Michael Daly/Amy Casavechia/Becky Gifford
9. Lessons Learned from Audits. All
10. Other Items..... All
 - a. 2014 SOC Finalized Locations John Gunter
 - b. 2014 Net Conference Finalized Topics Margaret Adams
 - c. Charter Updates/Revisions..... Leslie Sink
 - d. 2014 Registration Opening/Communication..... Jane Martin
 - e. Recruiting membership..... Leslie Sink
 - f. October Meeting on Columbus DayDenney Fales
11. Summary of new action items Leslie Sink
12. Future Meetings
 - September 26, 2013 Face-to-Face (Kansas City, KCPL)
1:00 – 5:00 p.m. CST
Register here: http://www.spp.org/event_register2.asp?oID=4600
 - October 14, 2013 Teleconference
1:30 – 3:00 CST
Register here: http://www.spp.org/event_register2.asp?oID=4601
13. AdjournmentDenney Fales