

**Southwest Power Pool, Inc.
OPERATIONS TRAINING WORKING GROUP**

**Face-to-Face – Springfield
October 24, 3013**

• AGENDA •

1:00 – 5:00 p.m. CDT

Register [here](#) for this meeting:

1. Call to Order and Approval of 10/24/2013 Agenda.....Denney Fales
2. Approval of 9/26/2014 Meeting MinutesDenney Fales
3. Review of Previous Action Items Leslie Sink

Action Item	Date Originated	Owner	Status	Comments
Virtual Machine Changeover	6/20/2013	PJ Rose	In Progress	PJ sent the new VM information to 3 members. One member tested the connection last week. The testing found that the DTS simulation was delayed through the interface. PJ will continue to work with SPP IT and other members for testing.
64 Bit Machine issues with Juniper and VPN Access	9/26/2013	PJ Rose	In Progress	PJ will work with members having issues with their connections with VPN when using Juniper
OTWG Charter Review	9/16/2013	Leslie Sink	Completed	Leslie Sink emailed the OTWG charter to member for review. All changes, additions or deletions will be discussed and voted upon at the 9/26/13 meeting.

SOC Location Set Up	9/26/2013	John Gunter	In progress	John Gunter will be working with Tara Smith and the 2014 hosts to secure all SOC meeting space, food and sleeping rooms
2014 Registration	9/16/2013	Jane Martin	In Progress	Communication(s) will be sent on 11/4 via posting on SPP.ORG and email through the LMS – Open registration will being on 11/13
OTWG Recommendations	9/26/2013	Leslie Sink	Completed	Ricky Smith and Michael Gauder nominations will be sent to Nick Brown for approval
Cancel the 10/14/2013 OTWG Call	9/26/2013	Leslie Sink	Completed	The 10/14/2013 cancellation notices were sent out

4. 2013 Final SOC's Update John Gunter
5. DTS Update..... Katie Mauldin/PJ Rose
6. 2013 Registration Update/Waitlists Jane Martin
7. Upcoming Regional Training Events..... John Gunter/Margaret Adams
8. Integrated Marketplace Training Michael Daly/Amy Casavechia/Becky Gifford
9. Lessons Learned from Audits. All
10. Other Items..... All
 - a. 2014 SOC topics..... John Gunter
11. Summary of new action items Leslie Sink
12. Future Meetings
 - November 4, 2013 Teleconference 1:30 – 3:00 CDT
To register, [click here](#)
 - December 2, 2013 Teleconference 1:30 – 3:00 CDT
To register, [click here](#)
13. AdjournmentDenney Fales