

**Southwest Power Pool, Inc.
OPERATIONS TRAINING WORKING GROUP**

Face-to-Face – Springfield, MO

October 24, 2013

• MINUTES •

Attendees:

- | | |
|-------------------------|-------------------------|
| Denney Fales – KCPL* | Jane Martin – SPP |
| Mark Eastwood – CUS* | John Gunter – SPP |
| Edgar Rivera – LUS* | Jennifer Farley – SPP |
| Mike Hood – AECC* | Margaret Adams – SPP |
| Stanley Winbush – AEP* | PJ Rose – SPP |
| Keeth Works – SPA | Russell Moore – CUS |
| Michael Gaunder – OG&E* | Alex Vitt – WRI |
| Ricky Smith – SPS* | Allan George – SECI |
| Leslie Sink – SPP | Alan Wahlstrom – SPP RE |
| Scott Labit – GRDA | Steve Tegtmeier - LES |
| Angie Blacketer - LES | |

* *Voting Member*

Robert Hirschak proxy to Edgar Rivera

Sheldon Hunter proxy to Mark Eastwood

Agenda Item 1: Call to Order and Approval of Agenda

Meeting began at 1:03

Agenda Item 2: Approval 9/26/2013 Meeting Minutes

Motion to approve the meeting minutes as written by Mike Hood, seconded by Mark Eastwood

Agenda Item 3: Review of Previous Action Items by Leslie Sink

| Action Item | Date Originated | Owner | Status | Comments |
|---|-----------------|---------|-------------|--|
| Virtual Machine Changeover | 6/20/2013 | PJ Rose | In Progress | PJ will be contacting the members that have not switched over to the new VMWare client. We will ask them to install the new VMWare client and attend a brief webex to sort out any issues. |
| 64 Bit Machine issues with Juniper and VPN Access | 9/26/2013 | PJ Rose | Completed | PJ will work with members having issues with their connections with VPN when using Juniper |

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|---------------------|------------|-------------|-------------|--|
| SOC Location Set Up | 9/26/2013 | John Gunter | Completed | John Gunter will be working with Tara Smith and the 2014 hosts to secure all SOC meeting space, food and sleeping rooms |
| 2014 Registration | 9/16/2013 | Jane Martin | Completed | Communication(s) will be sent on 11/4 via posting on SPP.ORG and email through the LMS – Open registration will being on 11/13 |
| 2014 SOC Topics | 10/24/2013 | John Gunter | In Progress | John will send an email on the 2014 SOC brainstorming topics to ensure all members have the opportunity to weigh-in |

Agenda Item 4: 2013 SOC Update – John Gunter shared with everyone the preliminary results of the 2013 SOC’s – the scores where high and the comments both good and constructive were given. The 2013 participants enjoyed the format and the different worksheets given throughout the conference. They enjoyed the opportunity to share stories with each other in a structured format.

Agenda Item 5: DTS Update – Katie Mauldin and PJ Rose are testing 2.5 versioning. They have been working with Margaret Adams; her REOPs class will have all new scenarios based on recent incidents in the October and November classes. Denney Fales will contact PJ and Katie regarding their save/case with Breakers open or closed.

Agenda Item 6: 2013 Registration Update and Waitlists – 1 REOPs class in November, 1 Sub-Drill in October, 1 Regional Drill in November all available for enrollment. Final round of Net Conferences will being November 12th

Agenda Item 7: Upcoming Regional Training Events: REOPs 11/5-7, North Drill 10/29-30, DTS Hands On and RP 10/28 and 11/18, Regional Drill 11/19-21, Net Conferences 11/12 and 11/14 a.m. and p.m. classes, Train the Trainer Net Conference 11/7

Agenda Item 8: Integrated Marketplace Training – Amy Casavechia provided the update: SPP is continuing to offer Performance Support for SMT and upcoming Parallel Ops. Special Resource Type training Mod 1 is 10/31 and 11/5 and Mod 2 is 11/7 and 11/18 – register through the LMS

Agenda Item 9: Lessons Learned from Audits – No audit information shared

Agenda Item 10: Other Items –

- a. **SPP RE:** Alan Walstrom SPP RE spoke to the group regarding his offer to make available any RE, Lessons Learned information that would be of benefit to training and/or future SOC’s. Alan also suggested that he might be able to have guest speakers join the SOC’s. THE OTWG decided that they would not like to have any guest appearances, however may look into any information that could be provided to enrich 2014 training topics/SOC topics.

b. **2014 SOC Topics** –

Agenda Item 11: Summary of new Action Items

1. John Gunter will email OTWG team with the list of items discussed as potential topics for 2014 to gather any additional thoughts, topics or comments.

Future Meetings

November 4, 2013 Teleconference 1:30 – 3:00

Register [here](#)

Agenda Item 12: Adjournment

Denney Fales asked for a motion to adjourn the meeting. Mark Eastwood made a motion to adjourn the meeting and Mike Hood seconded the motion. The meeting was adjourned at 2:30 p.m.