

Southwest Power Pool, Inc.
OPERATIONS TRAINING WORKING GROUP

Teleconference
 December 2, 2013

• **AGENDA** •

1:30 – 3:30 p.m. CST

Register [here](#) for this meeting:

1. Call to Order and Approval of 12/2/2013 Agenda.....Denney Fales
2. Approval of 11/4/2013 Meeting MinutesDenney Fales
3. Review of Previous Action Items Leslie Sink

Action Item	Date Originated	Owner	Status	Comments
Virtual Machine Changeover	6/20/2013	PJ Rose	In Progress	PJ sent out emails to the remaining VM folks with a testing/training session for Nov. 13
2014 SOC Topics	10/24/2013	John Gunter	In Progress	John will send an email on the 2014 SOC brainstorming topics to ensure all members have the opportunity to weigh-in
NPPD Audit Questions	11/4/2013	Shannon Bolan – Leslie Sink	In progress	Shannon will email the questions they received for their PER005 audit – Leslie Sink will distribute the information to the group and OTWG members.

4. 2014 SOCs John Gunter
5. DTS Update..... Katie Mauldin/PJ Rose
6. 2014 Registration Update/Waitlists Jane Martin
7. Upcoming Regional Training Events..... John Gunter/Margaret Adams
8. Integrated Marketplace Training Michael Daly/Amy Casavechia/Becky Gifford
9. Lessons Learned from Audits. All
10. Other Items..... All
 - a. Year-end surveys Margaret Adams
 - b. End of year letters Jennifer Farley

11. Summary of new action items Leslie Sink
12. Future Meetings
January 6, 2014 Teleconference 1:30 – 3:00 CST
To register, [click here](#)
13. AdjournmentDenney Fales