

Long-Term Congestion Rights

Liaison Request

- SPP recommends that the LTCR project ask for one liaison from each Market Participant with Long-Term Firm Transmission Service.
 - Liaison should have TCR market comprehension, specifically knowledgeable of the LTCR design documented in MPRRs 138 and 171.
 - Liaison should be knowledgeable and able to serve as a SME for their organization on the project team
 - CWG representatives can serve as liaison

- Liaison Functions:
 - Review project documentation and provide feedback
 - Assess milestones and deliverables for feasibility
 - Serve as the main point of contact between SPP and Member organization
 - Facilitate member review of MIPOs and Information Session presentation materials
 - Provide feedback on and approval of MIPOs
 - Review project status and provide your organization's status
 - Coordinate member implementation and testing efforts
 - Represent the member's interest on the project team
 - Attend LTCR liaison meetings (planned to be monthly conference calls) where SPP will communicate project status, where we're going, where we've been, discuss issues, timelines, results of prototype testing, etc.
 - PM will schedule directly on Outlook with the registered liaisons.
 - Agenda will be published in advance.
 - Minutes will not be required after the meeting.
 - Action items identified will be documented internally on the project internal site.
 - As necessary, action item updates will be communicated back to the liaisons via email or subsequent meeting.
 - MPs work with SPP to provide test data for SPP's testing as needed.
 - The liaison group is responsible for providing process and design input within the defined rules of the protocols. Any proposed changes that are not consistent with the current version of the protocols will require a MPRR and move through the defined stakeholder process.
 - If SPP finds as we progress through the project that there are protocol changes, SPP will discuss those findings with the liaison group, but the changes will go through the regular stakeholder process for market changes (MWG with MPRR)
 - Liaison representatives will assist SPP in education of other CWG or MWG members who might need to better understand the project status or direction, outside of the formal work group sessions.