

## Phase II Environment Build out

### Liaison Request

- SPP requests one liaison from each Market Participant to assist in the completion of the Environment Build Out project.
  - Liaisons for this project will need a working knowledge of Network and IP addressing, Digital Certificates, and the SPP Marketplace Portal.
  
- Liaison Functions:
  - Review Testing documentation and provide feedback
  - Assess milestones and deliverables for feasibility
  - Serve as the main point of contact between SPP and Member organization
  - Provide Network connectivity testing resource
  - Review project status and provide your organization's status
  - Coordinate Member connectivity testing efforts
  - Represents the member's interest on the Testing team
  - Attend Readiness/Connectivity Member Testing Meetings
    - SPP Testing Team will schedule directly on Outlook with the registered liaisons.
    - Agenda will be published in advance.
    - Minutes will not be required after the meeting.
    - Action items identified will be documented internally on the project internal site.
    - As necessary, action item updates will be communicated back to the liaisons via email or subsequent meeting.
  - MPs work with SPP to provide test data for SPP's testing as needed.
  - Liaison representatives will assist SPP in education of other CWG or MWG members who might need to better understand the project status or direction, outside of the formal work group sessions.

