

**Southwest Power Pool**  
**OPERATIONS TRAINING WORKING GROUP**  
**October 26, 2017**  
**Face-to-Face**

**• Summary of Action Items •**

1. Jennifer Farley will incorporate the edits discussed into the 2018 calendar and have it reposted to SPP.org.
2. SPP staff will send out a calendar invitation for the SOC walk-through to SOC facilitators and OTWG members.
3. SPP staff will communicate back to OTWG members about the ILA(s) for the 2018 REOPS course.
4. Michael Daly will work to get the 2018 OTWG meetings posted on SPP.org and notify OTWG members when they are available for registration.

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**Face-to-Face Meeting**

• M I N U T E S •

**Agenda Item 1 – Call to Order**

Russell Moore (SPRM) called the meeting to order at 1:00 p.m. The following members were in attendance:

Russell Moore, SPRM, Chair  
Chris Dodds, WRI, Vice-Chair  
Kevin Ballany, AECC  
Denney Fales, KCPL  
Michael Gaunder, OKGE  
Janelle Marriott-Gill, TSGT  
Robert Hirschak, CLECO  
Sheldon Hunter, SECI  
Carroll Reddick, WFEC  
Joel Robles, OPPD  
Derek Stafford, GRDA  
Steve Tegtmeier, LES  
Dave Waag, WAPA

A quorum was present for the meeting, and the following proxies were received:

- Jaroddo Horn (AEP) was absent, and Mark Ellis (AEP) represented him by proxy.
- Danny Johnson (XCEL) was absent, and Sheldon Hunter (SECI) represented him by proxy.

**Agenda Item 2 – Statement and Attendance**

Michael Daly (SPP) read the introductory language from the Chair/Staff Secretary training and then took attendance. (See Attachment 1)

**Agenda Item 3 – Consent Agenda**

Russell Moore presented the consent agenda that included the October 26th meeting agenda as well as the meeting minutes from the September 28, 2017, face-to-face meeting. Robert Hirschak (CLECO) made a motion to approve the consent agenda as presented. Steve Tegtmeier (LES) seconded the motion. The motion passed with no opposition or abstentions.

**Agenda Item 4 – Review of Previous Action Items**

Michael Daly provided an update on the action items from the previous meeting. His update can be found [here](#).

### **Agenda Item 5 – OTWG Charter Review**

Michael Daly stated that he had received no revisions from members to the current charter prior to the meeting. The group was asked if they had any revisions to propose and determined that the current charter met the needs of the group.

### **Agenda Item 6 – Marketplace Training Update**

Michael Daly (SPP) provided an update of Marketplace training activities to members. The group reviewed the feedback from the Lighting the Way: Integrated Marketplace Fundamentals course and the Marketplace Symposium. Michael reported that the training impacts related to the removal of the Day-Ahead Market Must-Offer requirement were no longer relevant since FERC had rejected SPP's filing. Members received updates on approved and proposed revision requests with training impacts. The team is already looking ahead to 2018 and planning training for changes to the quick-start logic, the settlements system replacement project, expanded fundamentals training, and other enterprise projects.

### **Agenda Item 7 – Reliability Training Update**

#### **A. 2018 System Operations Conference (SOC) Topic Selection**

Gay Anthony (SPP) shared that she had developed a high-level proposal for the group to consider regarding the topics for the 2018 SOC. Her proposal was based on feedback from 2017 SOC evaluations, the annual training survey given to stakeholders, and subject matter experts. She described the feedback received and then noted the frequency of certain topics across all the data studied. Members weighed in with feedback about which topics would be most relevant and agreed in principle to the following content: wind/solar energy, with some mention of energy storage for approximately 2 days; outage coordination for approximately ½ day; and, gas industry dynamics for ½ day. SPP staff will proceed in developing conference content around these topic areas, and will conduct a walk-through of the SOC on Wednesday, February 21, and Thursday, February 22 in Little Rock.

#### **B. 2018 REOPS Overview**

John Gunter (SPP) presented the course content for the 2018 REOPS courses. He restated there would be 6 deliveries of 4 sessions that will each be 4 hours in length. The content for the sessions includes: flowgate mitigation, voltage control and stability, interconnection, and minimum generation/load shed. There were questions for SPP staff about the ILA for this course. The ILA for this course is still under development, and SPP staff will communicate back to members once the ILA is finalized.

#### **C. 2018 Training Calendar and Registration Reminder**

Jennifer Farley (SPP) Registration for all 2018 reliability courses will open in the [SPP Learning Center \(LMS\)](#) on Thursday, November 14, at 2:00 p.m. C.S.T.

### **Agenda Item 8 – 2017 SOC Feedback – Springfield**

Members received the evaluation feedback for the Springfield SOC in their meeting materials. Gay Anthony mentioned that one take away for the 2018 conferences would be the addition of an acronym guide.

### **Agenda Item 9 – 2018 OTWG Meetings**

Michael Daly asked for the May 2018 meeting dates to be changed since there was a conflict with the SPP Leadership conference. The group determined that the May 2018 OTWG meeting would be held on

May 10 from 1:00 p.m. to 5:00 p.m. and May 11 from 8:00 a.m. to 12:00 p.m. All members will be notified when meetings are posted to SPP.org and available for registration.

#### **Agenda Item 10 – Lessons Learned from Audits**

Kevin Ballany (AECC) and Dave Waag (WAPA) asked about the extent to which auditors were looking at the PER-005 standard. Russell Moore said auditors were placing a lot of weight on the operator interview. Sheldon Hunter (SECI) stated that a focus was more on PER-005-R3, which includes task qualifications for operators.

#### **Agenda Item 11 – Roundtable**

Robert Hirschak (CLECO) noted there was a NERC webinar scheduled for the next day regarding the RE selection for entities that will no longer be served by the SPP RE.

Leslie Sink (SPP) noted that Russell Quattlebaum had been appointed as Director of the Project Management Office and Customer Services, which includes the Customer Training department.

#### **Agenda Item 12 – Working Group Effectiveness Survey**

Michael Daly provided the QR code and link for members to assess the effectiveness of the meeting. Russell Moore noted that candid comments were welcome. Additionally, the previous survey results were made available to members to review.

#### **Agenda Item 13 – Summary of New Action Items**

1. Jennifer Farley will incorporate the edits discussed into the 2018 calendar and have it reposted to SPP.org.
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4. Michael Daly will work to get the 2018 OTWG meetings posted on SPP.org and notify OTWG members when they are available for registration.

#### **Agenda Item 14 – Discussion of Future Meetings**

Russell Moore shared that the next meeting will be a teleconference on December 4, 2017. The meeting will begin at 10:00 a.m. CST.

#### **Agenda Item 15 – Adjournment**

Russell Moore adjourned the meeting at 3:23 p.m.

Respectfully Submitted,

Michael Daly, Secretary

Attachments: Attachment 1—Meeting Attendance Record

Attachment 1—Meeting Attendance Record

First Name	Last Name	Company
Tina	Adams	Western Farmers Electric Cooperative
Gay	Anthony	Southwest Power Pool
Kevin	Ballany	Arkansas Electric Cooperative Corp.
Angie	Blacketer	Lincoln Electric System
Shannon	Bolan	Nebraska Public Power District
Amy	Casavechia	Southwest Power Pool
Michael	Daly	Southwest Power Pool
Chris	Dodds	Westar Energy, Inc.
Mark	Ellis	American Electric Power
Denney	Fales	Kansas City Power & Light
Jennifer	Farley	Southwest Power Pool
Michael	Gaunder	Oklahoma Gas & Electric
Janelle	Marriott-Gill	Tri-State Generation and Transmission Assn., Inc.
John	Gunter	Southwest Power Pool
Robert	Hirchak	Cleco
Sheldon	Hunter	Sunflower Electric Power Corp
John	Mason	Independence Power & Light
Russell	Moore	City Utilities of Springfield, MO
Carroll	Reddick	Western Farmers Electric Cooperative
Kevin	Reed	Nebraska Public Power District
Joel	Robles	Omaha Public Power District
Leslie	Sink	Southwest Power Pool
Derek	Stafford	Grand River Dam Authority
Steve	Tegtmeier	Lincoln Electric System
Dave	Waag	Western Area Power Administration
Jimmy	Womack	Southwest Power Pool