

CHARTER

Unscheduled Flow Committee

Establishment and Authority

The Unscheduled Flow Committee (UFC) was established by, and reports to, the Qualified Operators and Operators (QOO) of the Western Interconnection Unscheduled Flow Mitigation Plan (WIUFMP).

Purpose/Responsibilities

The purpose of the committee, per the WIUFMP filing effective on January 1, 2016, is to implement and administer the WIUFMP in conjunction with Plan Administrator. UFC shall interpret the provisions of the WIUFMP and successor documents (together these may be referred to as the “Plan”) guiding the Western Interconnection’s unscheduled flow program and recommend changes to the QOO as required or deemed necessary.

The committee, in conjunction with the Plan Administrator, shall do the following and report such actions to the QOO:

- a. Review and approve or deny requests for qualification or deletion of both Qualified Paths and Qualified Controllable Devices in accordance to requirements listed in the WIUFMP.
- b. Review, interpret, and recommend changes, deletions, and amendments to the Plan and/or associated procedures, and/or successor documents as required.
- c. Coordinate with Reliability entities to develop or review guidelines to enable path operators to implement actions that will achieve the desired results.
- d. Collect, review, and analyze data related to USF events and may establish task forces or delegate assignments as they see appropriate.
- e. Monitor coordinated operation of the Qualified Controllable Devices.
 - f. Communicate Plan, Qualified Path and Qualified Controllable Device changes, guideline changes and analysis results to Western Interconnection entities and stakeholder groups as appropriate.
- g. Performs other duties as assigned by the QOO.
- h. Maintain a current list of qualified paths and devices to post publicly.

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Committee Composition and Governance

Note: Transmission operators of Qualified Paths is synonymous with a path operator

1. Membership

- a. The committee shall be composed of path operators, device operators, and at-large members, with the number of members determined by QOO but with at least one member from each of the path operator, device operator and at-large group.
- b. The members of the committee shall be appointed on an as-required basis as follows:
 - Path operator group members shall be appointed by a majority vote of the path operator QOO representatives.
 - Device operator group members shall be appointed by a majority vote of the QOO device operators.
 - At-Large group members shall be selected from Western Interconnection Applicable Entities, other than device operators or path operators. They shall be appointed by a majority vote of the QOO.
- c. Members have unlimited terms. The appointing authorities as described above shall have rights to withdraw their respective appointments.

2. Leadership

- a. The UFC shall recommend one of the committee members to serve as the Chair, for QOO approval.
- b. The UFC will appoint a member to serve as Vice-Chair.
 - a. Chair and Vice-Chair terms shall be a minimum of two years with the option to extend.
- c. The Chair shall manage the committee and its meetings with the assistance of the Administrator.
- d. The Vice Chair (or other committee member) shall perform the duties of the Chair in the Chair's absence or in the event of a vacancy in the office of Chair.

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3. Meetings

- a. The committee shall coordinate with the WIUFMP Administrator regarding the time and location of meetings. The UFC shall meet at least four times a year, with at least one meeting in-person.
- b. The committee shall determine the procedures for its meetings, except:
 - A quorum for meetings shall be 50% or more of committee membership, with at least one member from each group.
 - Attendance may be in person or by electronic means.
 - A committee member may appoint a proxy for voting purposes via written notice to committee Chair.
 - The Chair will review and approve or deny all proxy appointments.
 - Action taken by the committee shall require a two-thirds vote of those members attending. Each group's vote is determined by a simple majority of those in attendance.
 - Meetings of the committee may be in person or by electronic means or both, as called by the Chair in coordination with the Administrator.
- c. The Administrator should provide the time and place of all meetings of the committee by posting on the UFC website and providing notice to each member of the committee no later than one week prior to the meeting. An agenda should be posted at least three days prior to the meeting.

All regular meetings of the committee will be open to the public, except that the Chair may assign a task force for a closed session when reviewing sensitive data.

Reporting

The committee shall report to the Qualified Owners and Operators on its activities and any approvals/recommendations. The committee shall update other stakeholder groups as requested.

Review and changes to the Charter

The committee shall review this charter on an annual basis and recommend any changes to the Qualified Owners and Operators for approval.

Approved by the Qualified Owners and Operators 10/12/18