

**SOUTHWEST POWER POOL
OPERATIONS TRAINING USER FORUM MEETING**

**FEBRUARY 21, 2023
Virtual Meeting (Webex)**

SUMMARY OF MOTIONS AND ACTION ITEMS

1. Jennifer Farley will follow-up with the group on whether SPP will be scheduling an SOC walkthrough for 2023.

SOUTHWEST POWER POOL
OPERATIONS TRAINING USER FORUM MEETING
FEBRUARY 21, 2023
Virtual Meeting (WebEx)

MINUTES

AGENDA ITEM 1 – CALL TO ORDER

Derek Stafford, (GRDA) chair, called the meeting to order at 9:34 a.m. CT.

AGENDA ITEM 2 – STATEMENTS

Amy Casavechia (SPP) read the introductory language from the Chair/Staff Secretary training, and the anti-trust notice. In lieu of checking attendance, all attendees were listed as present that could be identified from the WebEX participant list and in room attendance. ([See Attachment 1](#))

AGENDA ITEM 3 – CONSENT AGENDA

Derek Stafford presented the consent agenda that included the February 21 meeting agenda as well as the minutes from the October 17 meeting.

AGENDA ITEM 4 – REVIEW OF PREVIOUS ACTION ITEMS

Amy Casavechia reported three (3) previous action items were completed and noted in the Action Items document.

AGENDA ITEM 5 – OTUF VICE-CHAIR RECOMMENDATION/APPROVAL

Derek shared one nomination was received for the open Vice-Chair position. The nominee is Beau Belijean with Salt River Project (SRP). Derek asked if there were any additional nominees and none noted. Beau shared his background and experience with the group. An online poll was sent to all attendees for voting and all votes cast were in favor of the nomination - there were no opposed and no abstained. Derek announced Beau as our new Vice-Chair of the OTUF for a 2 year term to begin immediately and ending 12/31/2024.

OPERATIONS TRAINING USER FORUM MINUTES FEBRUARY 21, 2023

AGENDA ITEM 6 - OPERATIONS TRAINING USER FORUM (OTUF) UPDATE

Derek Stafford reviewed the OTUF Scope Statement. No updates were noted for 2023.

Amy reviewed the OTUF meeting dates for 2023 and noted that all will be virtual this year.

AGENDA ITEM 7 – MARKETPLACE TRAINING UPDATE

Becky Gifford (SPP) reviewed 2023 market training initiatives including the Enhanced Intra-Day Reliability Unit Commitment (ID RUC) for Fast-Start Resources and the Western Energy Imbalance Service (WEIS) Market Update, which both went live on January 17, 2023.

In 2023, there will be three (3) instructor-led deliveries for Lighting the Way: Marketplace Fundamentals. Additionally, two instructor-led deliveries of Blurring the Lines: Markets and Reliability will be offered. CEHs will be available for this 2 day course. Proctors are needed for the Denver session. Contact Becky Gifford if interested. Leslie Sink (SPP) also added the Blurring the Lines course in Denver is also available for potential Markets + participants to attend.

A new self-study training for Transmission Resale is available in the SPP Learning Center. This project introduces a new portal application to facilitate the submission and approval of Resale PTP transaction amounts. It will go-live on April 1, 2023. Also, a new learning burst, "DLMP vs. LMP" is available to explain the dispatch LMP introduced with Fast-Start Resources.

Other projects and training on the horizon include: The Uncertainty Product to be implemented on June 1, 2023, with two (2) training sessions scheduled; the Multi-Day Minimum Run Time with an October 2023 implementation; and design and development of new scenario-based training content for the 2023 Marketplace Symposium.

Leslie Sink (SPP) provided additional updates to the group. First, there will be no virtual SOCs offered in 2023. Several factors led to this decision for 2023. SPP will be discussing this further as we begin planning for 2024 this summer.

Second, SPP's training platform is changing from Jigsaw to Adobe Connect in the next few months. More information will be shared with participants soon.

AGENDA ITEM 8 – RELIABILITY TRAINING UPDATES

Jennifer Farley (SPP) shared new training opportunities for the upcoming Outage Coordination methodology updates. Six (6) Virtual Instructor-led sessions are being offered and registration is available in the SPP Learning Center.

The 2023 SOC's will have a 90s theme, and first delivery is in Little Rock beginning March 28. No proctors are needed for the March 28 delivery, however, proctors are still needed for the remaining SOC's. Please contact Jennifer Farley if you are interested in proctoring for any other SOC deliveries.

Kelly Blackmer (SPP) reported that the 2023 PSR Restoration Drills are underway and going well. More information on the DTS updates will be shared with the group once available.

AGENDA ITEM 9 – ELEARNING UPDATE

Dwayne Dush (SPP) provided a list of new eLearning courses released and updates to existing eLearning content since October 2022. Three (3) new courses and 3 updated courses were mentioned. Also, a new feature being added to all elearning modules - is a written transcript. Updates on this effort were also provided. Two (2) areas of elearning content are currently under construction: Outage Coordination/CROW and Transmission Settlements content.

AGENDA ITEM 10 – ROUNDTABLE

Derek encouraged everyone to submit any ideas for future topics to add to our agenda. Any suggestions can be emailed to Derek or Amy. These can also be submitted on the effectiveness survey form for today's meeting.

Kevin Ballany (AECC) asked if there will be any SOC walkthrus scheduled. Jennifer will look into this and report back to the group. This was captured as an action item.

AGENDA ITEM 11 – USER FORUM EFFECTIVENESS SURVEY

Derek encouraged everyone to fill out the User Forum Effectiveness Survey and provide feedback so adjustments can be made to OTUF format and future discussion if needed.

AGENDA ITEM 12 – SUMMARY OF ACTION ITEMS

The list of Action Items can be found [here](#).

AGENDA ITEM 13 – DISCUSSION OF FUTURE MEETINGS

The next meeting of the OTUF will be virtually on April 24, 2023 at 10:00pm CT.

AGENDA ITEM 14 – ADJOURNMENT

Derek Stafford adjourned the meeting at 10:35am. CT.

Respectfully Submitted,

Amy Casavechia
Staff Secretary

Attachment1—Meeting Attendance Record

Attachment1 – Meeting Attendance Record

First Name	Last Name	Company
Kevin	Ballany	AECC
Beau	Belijeau	Salt River Project (SRP)
Kelly	Blackmer	Southwest Power Pool
Kim	Burnside	Southwest Power Pool
Amy	Casavechia	Southwest Power Pool
Michael	Daly	Southwest Power Pool
Dwayne	Dush	Southwest Power Pool
Jennifer	Farley	Southwest Power Pool
David	Fusek	American Electric Power (Regulated Generation)
Terry	Gates	AEP
Becky	Gifford	Southwest Power Pool
John	Mason	Independence Power & Light
Jeremy	Nelson	Tri-State G & T
Staci	Oliver	Oklahoma Municipal Power Authority
Adam	Peterson	Southwest Power Pool
Cullen	Reed	City Utilities
Elizabeth	Schroeder	Evergy
Scott	Simpson	Constellation
Leslie	Sink	Southwest Power Pool
Derek	Stafford	Grand River Dam Authority
Steve	Tegtmeier	Lincoln Electric System
Angie	Trummer	Lincoln Electric System

**SOUTHWEST POWER POOL, INC.
Operations Training User Forum**

Action Items Status Report

ACTION ITEM	DATE ORIGINATED	STATUS	COMMENTS
1. Amy Casavechia to share with OTUF any changes to Customer Training Program based on feedback from 2021 End of Year Survey.	2/24/2022	Complete	
2. John Gunter to send an email to Drill participants to determine if they will be attending in-person or virtually at their organizations.	2/24/2022	Complete	
3. Leslie Sink to send an email to OTUF requesting host locations for 2023 System Operations Conferences.	4/25/2022	Complete	
4. Jennifer Farley to solicit topic ideas via email for 2023 System Operations Conference topics.	4/25/2022	Complete	
5. Amy Casavechia to submit OTUF Chair recommendation to Corporate Governance Committee (CGC) and report back to OTUF on status.	10/17/2022	Complete	
6. Kelly Blackmer to schedule a meeting with SPP Training Contacts for DTS upgrade discussion.	10/17/2022	Complete	

ACTION ITEM	DATE ORIGINATED	STATUS	COMMENTS
7. Jennifer Farley requested anyone interested in piloting self-study modules email her at jfarley@spp.org.	10/17/2022	Complete	
8. Jennifer Farley to follow-up on whether SPP will schedule walkthrough of 2023 SOC materials.	2/21/2023	Completed	There won't be a walkthrough of 2023 SOC materials.