

**SOUTHWEST POWER POOL
OPERATIONS TRAINING USER FORUM MEETING**

**APRIL 24, 2023
Virtual Meeting (Webex)**

SUMMARY OF MOTIONS AND ACTION ITEMS

1. The topic of inertia will be presented as an educational session for the July OTUF meeting. Derek and Beau to identify a speaker.

SOUTHWEST POWER POOL
OPERATIONS TRAINING USER FORUM MEETING
APRIL 23, 2023
Virtual Meeting (WebEx)

MINUTES

AGENDA ITEM 1 – CALL TO ORDER

Derek Stafford, (GRDA) chair, called the meeting to order at 1:02 p.m. CT.

AGENDA ITEM 2 – STATEMENTS

Amy Casavechia (SPP) read the introductory language from the Chair/Staff Secretary training, and the anti-trust notice. In lieu of checking attendance, all attendees were listed as present that could be identified from the WebEX participant list and in room attendance. ([See Attachment 1](#))

AGENDA ITEM 3 – CONSENT AGENDA

Derek Stafford presented the consent agenda that included the April 24 meeting agenda as well as the minutes from the February 21 meeting.

AGENDA ITEM 4 – REVIEW OF PREVIOUS ACTION ITEMS

Amy Casavechia reported one (1) previous action was completed and noted in the Action Items document.

AGENDA ITEM 5 – AMP IT UP

Amy shared a new agenda item called "AMP IT UP" to collaborate and engage with stakeholders regarding training needs and focus of the OTUF. Leslie Sink (SPP) asked if a standing educational session agenda item with different speakers was something of interest to the group. Beau Beljean (SRP) vice-chair, shared an interest in the integration of grid renewables and inertia for a future topic. Going forward, the format will vary, but could include general discussion, presentations or other engagement opportunities led by SPP staff or OTUF members.

OPERATIONS TRAINING USER FORUM MINUTES

APRIL 24, 2023

AGENDA ITEM 6 – MARKETS TRAINING UPDATE

Becky Gifford (SPP) reviewed 2023 Q2 Markets training which includes Lighting the Way: Marketplace Fundamentals, Blurring the Lines: Markets and Reliability, and sessions on the Uncertainty Reserve Product to be implemented on June 1, 2023. A change to Violation Relaxation Limits (VRLs) is scheduled for implementation on June 1, 2023, and updates to one e-Learning course is underway. Other market initiatives planned for the remainder of 2023 were also noted and details can be found in the meeting materials posted for the April meeting.

AGENDA ITEM 7A – RELIABILITY TRAINING UPDATES-SOCS

Jennifer Farley (SPP) provided an update on the 2023 System Operations Conferences and the need for SOC Proctors. Please refer to the meeting materials posted for the April meeting, and contact Jennifer (jfarley@spp.org) if you can assist as an SOC Proctor.

AGENDA ITEM 7B – RELIABILITY TRAINING UPDATES- DRILL AND DTS UPDATE

An update on the 2023 restoration drills and a list DTS planned updates was shared by Kelly Blackmer (SPP). Kelly will be requesting synchro scope locations from TOPs and reaching out for any other needs once this effort is underway.

AGENDA ITEM 8– ELEARNING UPDATE

Dwayne Dush (SPP) provided a list of new eLearning courses released since our February 2023 meeting. A new NERC Standards 101 course is also being developed with a release later this year.

AGENDA ITEM 9 – TRAINING SPOTLIGHT: REPORTING 2.0 IN SPP LEARNING CENTER

Kim Burnside (SPP) demonstrated the new Reporting 2.0 available to SPP Learning Center administrators, which replaces the previous Custom Reports functionality. If you have additional questions reach out to Kim (kburnside@spp.org) directly.

AGENDA ITEM 10 – ROUNDTABLE

Derek encouraged everyone to submit any ideas for future topics to add to our agenda. You can also reach out to [Derek](#), [Beau](#) or [Amy](#) directly with any suggestions. These can also be submitted on the effectiveness survey form for today's meeting.

AGENDA ITEM 11 – USER FORUM EFFECTIVENESS SURVEY

The User Forum Effectiveness Survey QR code was displayed for attendees to provide feedback on the effectiveness of this group. Additionally, a link is provided in the meeting materials for April.

AGENDA ITEM 12 – SUMMARY OF ACTION ITEMS

The list of Action Items can be found [here](#).

AGENDA ITEM 13 – DISCUSSION OF FUTURE MEETINGS

The next meeting of the OTUF will be virtually on July 25, 2023 at 9:00 a.m. CT.

AGENDA ITEM 14 – ADJOURNMENT

Derek Stafford adjourned the meeting at 2:18 p.m. CT.

Respectfully Submitted,

Amy Casavechia
Staff Secretary

Attachment1—Meeting Attendance Record

Attachment1 – Meeting Attendance Record

First Name	Last Name	Company
Beau	Belijean	Salt River Project (SRP)
Kelly	Blackmer	Southwest Power Pool (SPP)
Kim	Burnside	Southwest Power Pool (SPP)
Andy	Caddell	Sunflower Electric Power Corporation
Amy	Casavechia	Southwest Power Pool (SPP)
James	Cho	Tri-State Generation & Transmission Association, Inc.
Matthew	Cline	Board of Public Utilities -Kansas City (BPU)
Michael	Daly	Southwest Power Pool (SPP)
Trevor	Dysert	Platt River Power Authority (PRPA)
Dwayne	Dush	Southwest Power Pool (SPP)
Jennifer	Farley	Southwest Power Pool (SPP)
David	Fusek	American Electric Power (Regulated Generation)
Becky	Gifford	Southwest Power Pool (SPP)
John	Gunter	Southwest Power Pool (SPP)
Jason	Hermanson	Black Hills Energy
Brittany	Hicks	Western Farmers Electric Coop (WFEC)
Daniel	Hogue	Black Hills Corporation
Danny	Johnson	Excel Energy
Timm	Maynard	American Electric Power (AEP)
Mary	Muldrow	Southwest Power Pool (SPP)
Staci	Oliver	Oklahoma Municipal Power Authority (OMPA)
Cady	Paris	Black Hills Energy
Adam	Peterson	Southwest Power Pool (SPP)
Mike	Schultz	Colorado Springs Utilities (CPU)
Scott	Simpson	Constellation
Leslie	Sink	Southwest Power Pool (SPP)
Derek	Stafford	Grand River Dam Authority (GRDA)
Steve	Tegtmeier	Lincoln Electric System (LES)
Jay	Winter	Platt River Power Authority (PRPA)

**SOUTHWEST POWER POOL, INC.
Operations Training User Forum**

Action Items Status Report

ACTION ITEM	DATE ORIGINATED	STATUS	COMMENTS
1. Amy Casavechia to share with OTUF any changes to Customer Training Program based on feedback from 2021 End of Year Survey.	2/24/2022	Complete	
2. John Gunter to send an email to Drill participants to determine if they will be attending in-person or virtually at their organizations.	2/24/2022	Complete	
3. Leslie Sink to send an email to OTUF requesting host locations for 2023 System Operations Conferences.	4/25/2022	Complete	
4. Jennifer Farley to solicit topic ideas via email for 2023 System Operations Conference topics.	4/25/2022	Complete	
5. Amy Casavechia to submit OTUF Chair recommendation to Corporate Governance Committee (CGC) and report back to OTUF on status.	10/17/2022	Complete	
6. Kelly Blackmer to schedule a meeting with SPP Training Contacts for DTS upgrade discussion.	10/17/2022	Complete	

ACTION ITEM	DATE ORIGINATED	STATUS	COMMENTS
7. Jennifer Farley requested anyone interested in piloting self-study modules email her at jfarley@spp.org.	10/17/2022	Complete	
8. Jennifer Farley to follow-up on whether SPP will schedule walkthrough of 2023 SOC materials.	2/21/2023	Completed	There won't be a walkthrough of 2023 SOC materials.
9. The topic of inertia will be presented as an educational session for the July OTUF meeting. Derek and Beau to identify a speaker.	4/24/2023	Not Started	